

Corporate Management

Standing Committee Meeting Minutes

Held on Tuesday 10 February 2009
at the Council Chambers, Bega commencing at 2.35 pm

PRESENT Councillor Hughes (CHAIRPERSON) and Councillors Allen, Britten, Campbell, Hede, Pincini, Sandrey, Seckold and Wykes

IN ATTENDANCE Mr Peter Tegart – General Manager, Ms Leanne Barnes – Group Manager Customer Service & Community Development, Mr Andrew Woodley – Group Manager Planning Development & Environmental Services, Mr Doug Mein – Group Manager Infrastructure, Ms Michelle Preo – Minute Secretary

1. Confirmation of minutes

RESOLVED on the motion of Crs Britten and Campbell

That the Minutes of the Corporate Management Committee meeting held on 20 January 2009, as circulated, be taken as read and confirmed.

IN FAVOUR: Crs Allen, Britten, Campbell, Hede, Hughes, Pincini, Sandrey, Seckold and Wykes

AGAINST: Nil

2. Apologies

There were no apologies.

3. Organisation Structure

It was moved by Crs Britten and Allen

1. That the revised Organisation Structure as presented to Council on 10 February 2009 be adopted and published in relevant Council documents.
2. That McArthur Management Services be engaged to undertake the recruitment for the management positions of:
 - Group Manager - Infrastructure Waste and Water
 - Executive Manager - Business Performance

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- Executive Manager – Organisational Support
3. That the recruitment of the position of Executive Manager – Business Performance be deferred until consideration of the workforce plan.

Cr Wykes foreshadowed a motion

1. That the revised Organisation Structure as presented to Council on 10 February 2009 be adopted and published in relevant Council documents.
2. That McArthur Management Services be engaged to undertake the recruitment for the management positions of:
 - Group Manager - Infrastructure Waste and Water,
 - Executive Manager - Business Performance, and
 - Executive Manager – Organisational Support.

The motion was put to the vote and it was DECLARED LOST.

IN FAVOUR: Crs Allen, Britten, Pincini and Sandrey
AGAINST: Crs Campbell, Hede, Seckold, Hughes and Wykes

The foreshadowed motion was seconded by Cr Hede and on being put to the vote it was

RESOLVED on the motion of Crs Wykes and Hede

1. That the revised Organisation Structure as presented to Council on 10 February 2009 be adopted and published in relevant Council documents.
2. That McArthur Management Services be engaged to undertake the recruitment for the management positions of:
 - Group Manager - Infrastructure Waste and Water,
 - Executive Manager - Business Performance, and
 - Executive Manager – Organisational Support.

IN FAVOUR: Crs Campbell, Hede, Seckold, Hughes and Wykes
AGAINST: Crs Allen, Britten, Pincini and Sandrey

4. Councillor Professional Development Program - February to June 2009

RESOLVED on the motion of Crs Sandrey and Seckold

1. That Councillor Sandrey be nominated to attend the Councillor Weekend Program and the LGSA Tourism Conference and that Councillor Seckold be nominated to attend the Connecting with the Community program with registration and reasonable costs reimbursed.
2. That Councillors advise the General Manager of other courses they wish to attend and should the combined cost of the courses and the Shires Association Conference approach the budget, a further report be prepared.
3. That Council note that all Councillors attended the Department of Local Government Induction Program in 2008.

IN FAVOUR: Crs Allen, Britten, Campbell, Hede, Hughes, Pincini, Sandrey, Seckold and Wykes

AGAINST: Nil

5. Nominations to the Bemboka Hall Committee

RESOLVED on the motion of Crs Hede and Sandrey

1. That Mr Peter Jackson and Mr Stephen Woods be appointed as a members of the Bemboka Hall Committee.
2. That the Bemboka Hall Committee be notified of the appointments.

IN FAVOUR: Crs Allen, Britten, Campbell, Hede, Hughes, Pincini, Sandrey, Seckold and Wykes

AGAINST: Nil

6. Second Quarter review of the 2008/09 Operational Plan

It was moved by Crs Britten and Sandrey

1. That the report circulated to Councillors on 5 February 2009 and considered at the Council meeting of 10 February 2009, on the extent to which programs, actions and performance targets set by the Operational Plan for the period ending 30 September have been achieved, be noted.
2. That Council approve the alterations to the Management Plan outlined in the report to Council on 10 February 2009 and summarised as:-

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- Operational Examination 2006 review completed and continuing as a benchmark for the internal audit process.
 - Promoting Better Practice review 2006 completed.
 - Regional and Local Community Infrastructure Program commenced and included in the Plan.
 - Eden Preschool and Sapphire Mobile Service commenced operation and included in the Plan.
 - Public access to wireless internet services commenced and included in the Plan.
3. For the benefit of better organisational briefing of Councillors, the issues and outcomes of workshops be included in briefings in the Council business papers.

An amendment was moved by Crs Campbell and Wykes

1. That the report circulated to Councillors on 5 February 2009 and considered at the Council meeting of 10 February 2009, on the extent to which programs, actions and performance targets set by the Operational Plan for the period ending 30 September have been achieved, be noted.
2. That Council approve the alterations to the Management Plan outlined in the report to Council on 10 February 2009 and summarised as:-
 - Operational Examination 2006 review completed and continuing as a benchmark for the internal audit process.
 - Promoting Better Practice review 2006 completed.
 - Regional and Local Community Infrastructure Program commenced and included in the Plan.
 - Eden Preschool and Sapphire Mobile Service commenced operation and included in the Plan.
 - Public access to wireless internet services commenced and included in the Plan.
3. For the benefit of better organisational briefing of Councillors, the issues and outcomes of workshops be included in briefings in the Councillor Communiqué.

The amendment was put to the vote and it was

RESOLVED on the motion of Crs Campbell and Wykes

1. That the report circulated to Councillors on 5 February 2009 and considered at the Council meeting of 10 February 2009, on the extent to which programs, actions and performance targets set by the Operational Plan for the period ending 30 September have been achieved, be noted.

2. That Council approve the alterations to the Management Plan outlined in the report to Council on 10 February 2009 and summarised as:-
 - Operational Examination 2006 review completed and continuing as a benchmark for the internal audit process.
 - Promoting Better Practice review 2006 completed.
 - Regional and Local Community Infrastructure Program commenced and included in the Plan.
 - Eden Preschool and Sapphire Mobile Service commenced operation and included in the Plan.
 - Public access to wireless internet services commenced and included in the Plan.
3. For the benefit of better organisational briefing of Councillors, the issues and outcomes of workshops be included in briefings in the Councillor Communiqué.

IN FAVOUR: Crs Campbell, Hede, Hughes, Pincini, Sandrey, Seckold and Wykes

AGAINST: Crs Allen and Britten

7. Workforce Planning - Trainees and Cadets

RESOLVED on the motion of Crs Hede and Campbell

1. That the positions detailed in the table be approved as part of organisation structure and Council's workforce planning strategy.
2. That the cadetship and trainee program be reviewed and reported following 2009/2010.
3. That the General Manager be authorised to execute bonding documents with cadets.
4. That media releases be prepared to promote the initiative throughout the community.

IN FAVOUR: Crs Allen, Britten, Campbell, Hede, Hughes, Pincini, Sandrey, Seckold and Wykes

AGAINST: Nil

Closure

There being no further business the Chairperson closed the meeting at 3.26 pm.

CONFIRMED

CHAIRPERSON

DRAFT