

# Community Directory New Listing Form

This form is used to request a new listing in our community services directory. The information you supply will be used to update details about your service in Internet and printed community directories. We reserve the right to modify the information you supply to ensure consistency between listings.

Please return form to:

Matthew Peters  
Community & Cultural Services  
Bega Valley Shire Council  
PO Box 492  
Bega NSW 2550

or fax to: 02 6492 4145

or email to: [mpeters@begavalley.nsw.gov.au](mailto:mpeters@begavalley.nsw.gov.au)

Name of Service:			
Phone number(s):			
Fax: number			
Email Address:	<i>(for public use)</i>		
Web Address:			
Other Contacts:			
Street Address:	<i>(Leave blank if clients do not visit this address)</i>		
Postal Address:	<i>(As above' if the same as street address)</i>		
Service Description:	<i>(Please provide a brief description of services provided - approx one paragraph.)</i>		
Hours:		Fees:	
Referral Details:			
Eligibility Restrictions:			
Age and sex restrictions:			
Alternate Names:			
Parent Organisation:			
Transport Options:			
Languages Spoken:			
Disabled Access:	<i>(briefly describe facilities available)</i>		
Facilities for Public Use:			
Volunteer Opportunities:			
Area Served:	<i>(Council, Health or HACC regions from which you would expect to draw most users of the service.)</i>		

The following information is not for publication in any directories:

Contact for updates:			
Method of contact:	<input type="checkbox"/> ANY <input type="checkbox"/> MAIL <input type="checkbox"/> FAX <input type="checkbox"/> EMAIL <i>(provide details below - eg: email address)</i>		
Form completed by:	Name: _____ Signed: _____		