



# Notice of Installation of Relocatable Home or Associated Structure

**Advice to Council pursuant to Sections 173 and 160 – Local Government (manufactured home estates, caravan parks, camping grounds and moveable dwellings) Regulation 2005**

(Installation of relocatable home or associated structure on approved caravan parks and camping grounds)

## DETAILS

**Caravan park on which installed**

**Site Number**

**Date of installation**

**Type of unit installed**

Relocatable home or associated structure)

In accordance with Sections 173 and 160 of the Regulations Council must be given written notice of the completion of installation of a relocatable home or associated structure and such notice must:

- indicate the site identifier of the dwelling site on which the relocatable home has been installed; and
- include the particulars contained on each compliance plate relating to the relocatable home.

The notice must also be accompanied by:

- a copy of the engineer's certificate for the relocatable home or associated structure; and
- a fully dimensioned diagram of the dwelling site on which the relocatable home or associated structure is installed, sufficient to indicate whether or not the setback, density, open space and site delineation requirements of this Regulation have been complied with.

Please attach the relevant information as requested above.

**Signature**

X

**Print name**

**Date**

\_\_/\_\_/\_\_

# Notes for Assistance

## Footings

1. A relocatable home or associated structure must be installed on footings if the engineer's certificate for the home or structure so requires.
2. The footings and tie-down system for the relocatable home or associated structure must be constructed in accordance with the engineer's certificate for the home or structure.
3. In the case of a relocatable home or associated structure that is placed on footings, the clearance beneath the home or structure must be:
  - a) at least 400 millimetres, where termite shields are required to be installed; or
  - b) at least 200 millimetres, where termite shields are not required to be installed; or
  - c) such lesser clearance as the approval for the caravan park may allow, with adequate provision for underfloor cross-flow ventilation.

## Installation to comply with specifications

A relocatable home must not be installed on a dwelling site otherwise than in accordance with:

- a) the specifications contained in the engineer's certificate issued in respect of the relocatable home; or
- b) such other specifications as are specified in the approval for the caravan park.

## Compliance plates to be attached

1. A compliance plate must be attached to an accessible part of each of the following structures:
  - a) a relocatable home;
  - b) an associated structure that forms part of a relocatable home;
  - c) an associated structure that comprises a free-standing garage.
2. A compliance plate must specify the following:
  - a) the name of the manufacturer of the relocatable home or associated structure;
  - b) the unique identification number for each major section of the relocatable home;
  - c) the month and year the relocatable home or associated structure was constructed;
  - d) the design gust wind speed for the relocatable home or associated structure;
  - e) a statement to the effect that the relocatable home or associated structure complies to the requirements of the Part;
  - f) the name of the practising structural engineer who issued the engineer's certificate for the relocatable home.
3. A unique identification number must be permanently marked on each major section of the relocatable home.