

# Children's Services Waiting List Application

About your child			
Child's full name			Date of Birth / /
Child's Centrelink Customer Reference Number (CRN)			
Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Country of Birth
			Language/s spoken at home

Parent/Guardian details		
	Parent/guardian 1	Parent/guardian 2
Full Name (include other names you have been known as)		
Registered for CCS for Approved care?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Family Centrelink Customer Reference Number (CRN)		
Date of Birth	/ /	/ /
Place of work/study (name company/educational institution)		
Residential Address		
Postal Address (if applicable)		
Business Phone		
Home Phone		
Mobile		
Email address		

Services required			
Tick service required	Bega	Eden	Candelo and Bemboka
	<input type="checkbox"/> Bandara Children's Services-Centre Based Day Care	<input type="checkbox"/> Eden Early Learning Centre - Centre Based Day Care	<input type="checkbox"/> Sapphire Mobile Preschool
	<input type="checkbox"/> Bandara Children's Services-After School Care – Centre Based Day Care		
	<input type="checkbox"/> Bandara Preschool (Sessional Preschool)	<input type="checkbox"/> Eden Early Learning Centre - Sessional Preschool	
Estimated commencement date		/ /	

Priority of access guidelines		
<p>I understand the Children's Service is required to comply with the priority of access guidelines set out by NSW Department of Education and the Department of Education and training.</p> <p>A child care service may require a Priority 3 child to vacate a place to make room for a child with a higher priority. They can only do so if you are notified when your child first entered care that your service follows this policy and are given at least 14 days notice of the need for your child to vacate.</p>		
Programs eligible for Child Care Benefit	Please identify <b>any category</b> that may apply to your family:	
	Priority 1	Child at risk of serious abuse or neglect.
	Priority 2	A child of a single parent who satisfies, <b>or of parents who both satisfy</b> , the work/training/study test under Section 14 of the 'A New Tax System (Family Assistance) Act, 1999' (Family Assistance) Act, 1999.
	Priority 3	Any other child who does not fit Priority 1 or 2 category.
<p>In order for waiting list applications to be accepted, a family must have NO outstanding fees with any Children's Services or must be on approved Payment Plan see Procedure 4.09.03 Enrolment.</p> <p>This waiting list application for enrolment is <b>NOT confirmed until Parent/guardian has received and signed an enrolment arrangement form.</b></p>		

The information provided on this form is confidential. Any changes to this information need to be in writing and emailed to [Children@begavalley.nsw.gov.au](mailto:Children@begavalley.nsw.gov.au).

# Children's Services Waiting List Application

**Priority of access guidelines**

<b>Programs eligible for PS funding or for Child Care Subsidy</b>	<b>Within each category priority will be given to:</b>		
	Children of Aboriginal and Torres Strait Islander families	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children in families who include a person with a disability	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children in families on low incomes / partner on income support	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children in families from a non-English speaking background	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children in socially isolated families	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children of single parents	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Children in year prior to school (preschool care only)	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a sibling enrolled and/or on a Wait List at Children's Services?			<input type="checkbox"/> Yes <input type="checkbox"/> No

**Centre Based Day Care (CBC) Federally funded programs Child Care Subsidy (CCS) may apply**

**Bandara Childrens Services:** operating hours 7.45am – 5.45pm – 5 days per week

<b>Please tick days required</b>	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
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**Bandara Childrens Services (After School Care):** operating hours 3.15pm – 5.45pm – 5 days per week.

<b>Is your child of school age?</b> No <input type="checkbox"/> Yes <input type="checkbox"/>	<b>If yes, please advise which school</b>		<b>Commencement date</b>	/ /
<b>Please tick days required</b>	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday <input type="checkbox"/> Friday

**Eden Early Learning Centre (Long Day Care):** operating hours 7.30am – 5.30pm – 5 days per week

<b>Please tick days required</b>	<input type="checkbox"/> Monday	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<input type="checkbox"/> Friday
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**Preschool-State funded programs (PS)**

**Bandara Preschool:** operating hours 8.00am – 3.30pm – NSW school terms only

**Bandara Preschool** offers sessional preschool programs as funded by the Start Strong funding model.  
**Children must be enrolled for 2 days per week (one session per week only).**  
 Places are strictly limited, so families are encouraged to send in their applications as early as possible. Families who are unsuccessful in gaining a place at Bandara Preschool will be invited to enrol in the Bandara long day care program.

Sessions available: Please number your preferences 1 = first preference

Monday and Friday	Monday and Tuesday	Tuesday and Wednesday	Wednesday and Thursday	Thursday and Friday
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**Eden Early Learning Centre (Sessional Preschool):** operating hours 8.00am – 3.30pm – NSW school terms only

**Eden Early Learning Centre – Sessional Preschool** offers sessional preschool programs as funded by the Start Strong funding model.  
**Children must be enrolled for 2 days per week (one session per week only).**  
 Places are strictly limited, so families are encouraged to send in their applications as early as possible. Families who are unsuccessful in gaining a place at Eden Early Learning Centre (Sessional Preschool) will be invited to enrol in the Eden Early Learning Centre (Long Day Care) program.

Sessions available: Please number your preferences 1 = first preference

Monday and Friday	Monday and Tuesday	Tuesday and Wednesday	Wednesday and Thursday	Thursday and Friday
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**Sapphire Mobile Preschool**

Operating hours 9.00am – 3.00pm – NSW school terms only

Sapphire Mobile Preschool offers a state funded mobile preschool program at the following two locations to provide a service to rural families. Once enrolled in Sapphire Mobile Preschool children can attend 1, 2 or 3 days across both locations.

<b>Candelo</b> days available	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Thursday	<b>Bemboka</b> days available	<input type="checkbox"/> Friday
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Forms can be emailed directly to [Children@begavalley.nsw.gov.au](mailto:Children@begavalley.nsw.gov.au) or handed to the service applicable.

<b>Office Use Only</b>	<b>Received by</b>		<b>Receipt Date</b>	/ /	<b>Time Received</b>
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