

Please print clearly in **BLOCK LETTERS** with a **black pen**.  
 Ensure all fields have been filled out correctly.  
 Please tick  the appropriate boxes.  
 Once your application is received a **Council Officer** will contact you if further information is required.

Please use this form to apply for exemption to pay rates, sewer and / or water access fees if you are a Not-for-Profit organisation or Public Charity, including Aged Care facilities under the BVSC exemption policy.

**1 Applicant details** Rates assessment no.

**Company name** Name of organisation

**Registered address**  Street or PO

Town/Locality

**Contact person** Full name  Tel

**Email address**

**2 Eligibility** For the purposes of this application, I state that:

**Am I eligible?** To be eligible you have to meet all four of the following criteria

- My organisation is a registered, Not-for-Profit organisation or a public charity.
- The property owned by my organisation is used for the purpose defined in the Charter.
- My organisation is solely operated and/or managed by volunteers.
- My organisation and this property is open to the public.

**Type of facility**

- High level care Aged Care facility
- Low level care Aged Care facility
- Other


**Hostel Care** is now known as 'low level care', provided in an aged care home, and refers to accommodation services such as meals, laundry and room cleaning, as well as additional help with personal care, and nursing care if required.

**Nursing home** is the previous name for aged care homes that provide high level care, including accommodation services such as meals, laundry and room cleaning, and personal care. Medical needs are managed by nursing staff.


**Owner(s)/proprietors declaration** I declare that to the best of my knowledge the information provided in this application is accurate and correct

**Signature of owner(s) / proprietor(s)**  Date  /  /

I have attached a copy of the Organisation Charter and Not-for-Profit certification from the Australian Taxation Office

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**OFFICE USE ONLY**



Receipt date

Received by

The *Local Government Act 1993* – Sections 555 to 558 state that the following exemptions must be applied:

## **Land that is exempt from Rates charges and Sewer and Water access charges**

### **Crown Land**

All Crown Land that is not being held under a lease for private purposes.

### **National Parks**

National parks, historic sites, nature reserves, state game reserved or karst conservation areas whether or not the land is affected by a lease, licence occupancy or use.

### **Churches or places of public worship**

Churches or places of public worship, ministers residence, places used for religious teaching or training, and official head of assistance official head of any religious body in the State or in any diocese within the State, however full sewer or water usage charges shall apply.

### **Public hospitals**

Land that belongs to a public hospital.

### **Schools**

Land that belongs to and is occupied and used in connection with a school, school playground or residence occupied by a teacher, employee or caretaker of the school, as defined by the Education Act 1990.

### **Government Departments or Emergency Services**

Land that belongs to and is occupied and used in connection with an emergency service or Government department or and emergency service or Government department residence provided it is not commercially leased. This includes Police Stations and residences, Ambulance Stations and residences, Fire Stations and Government offices.

### **Aboriginal Land Council:**

Land that is culturally sensitive vested in the NSW Aboriginal Land Council or a Local Aboriginal Land Council under Section 43 of Aboriginal Land Rights Act 1983 on certain types of land. The types of land that may be exempt from rates include land listed in Schedule 1 of the Aboriginal Land Rights Regulation 2002, vacant land, and land not being used for a residential purpose and declared by the LALC to be of cultural or spiritual significance.

To obtain a rate exemption for land not being used for a residential purpose but is declared by the LALC to be of cultural or spiritual significance (this could include land being used for a commercial purpose such as a cultural centre or museum), the Minister must approve the resolution and list the land in Schedule 1 of the Aboriginal Land Rights Regulation.

### **Land below a high water mark**

Land that is below a high water mark and used for any aquaculture relating to the cultivation of oysters as detailed in the Fisheries Management Act 1994.

### **Public places**

Land that is a public place, including land used for a public cemetery or for a free public library and vested in the Crown, a public body or trustees, or land that is vested in an Area Health Service.

### **Land that is exempt from sewer usage charges**

The normal discharge factor and associated usage charge will be applied to all non-residential properties connected to the sewerage system. Similarly, liquid trade waste usage charges will be applied to all non-residential properties connected to the sewerage system.

### **Land that is exempt from water usage charges**

The normal user charge per kilolitre will be applied to all metered properties.

Council elects to deem exempt the following:

### **Home dialysis and home care medical patients**

Subject to certification by a medical practitioner, in the case of registered patients using home dialysis machines or other medical treatments, Council elects that water consumed only in excess of a four monthly allowance of 70 kilolitres is charged at the normal usage rate.

## **Further information**

If you require more information about Council's exemption criteria, please contact our Rates Section on **(02) 6499 2222**