

Please print clearly in BLOCK LETTERS with a black pen.

Please tick  the appropriate boxes.

## 1 Premises details

Property description	Lot /Section/DP	<input type="text"/>		
Location	No. and Street	<input type="text"/>		
	Town/Locality	<input type="text"/>	Postcode	<input type="text"/>

## 2 Applicant details

Your name	Full name	<input type="text"/>		
Postal address <input checked="" type="checkbox"/>	Street or PO	<input type="text"/>		
Daytime contact details	Phone	<input type="text"/>	Fax	<input type="text"/>
	Mobile	<input type="text"/>	Email	<input type="text"/>
Signature of applicant(s)	<input type="text"/>			Date <input type="text"/> / <input type="text"/> / <input type="text"/>

## 3 Existing owner

I hereby apply to Council for the issue of a SATO for my property and request that Council provide a copy to the person(s) indicated below

Your name	Full name	<input type="text"/>		
Postal address <input checked="" type="checkbox"/>	Street or PO	<input type="text"/>		
Daytime contact details	Phone	<input type="text"/>	Fax	<input type="text"/>
	Mobile	<input type="text"/>	Email	<input type="text"/>
Report delivered to	Contact details	<input type="text"/>		
Signature of owner(s) / proprietor(s)	<input type="text"/>			Date <input type="text"/> / <input type="text"/> / <input type="text"/>

### Disclaimer

Council staff will not inspect the property prior to the issue of any SATO. Council relies upon the owner's declaration in the accompanying system checklists to issue the SATO. If Council becomes aware that there are serious breaches of relevant legislation, Council may cancel the SATO and take appropriate enforcement action.

### Note

1. Upon receipt of this application Council will forward the necessary paperwork to the applicant in order to have the owner complete the declaration and the relevant checklists
2. This application form only applies to low-risk systems of onsite sewage management as identified in Council's procedure 3.03.2 OSM Interpretations
3. Any further queries regarding risk classification please refer to the property rates notice or contact Council's customer service contact centre during business hours on (02) 64992222
4. Once Council has received the satisfactorily completed paperwork, Council will issue the SATO within 28 days of its receipt



No fee required

ABN: 26 987 935 332