

S355 General Community Halls

Committee Meeting

29 May 2018



Minutes

HELD AT **Bega Valley Commemorative Civic Centre**

Present

Karen Terwin (BVSC Cemetery & Hall Officer)	Howard Stanley (Murrah)	Margaret O'Connor (Wandella)
Vivian Herriot (Wyndham)	Veronica Abbott (Quaama)	Dave Rugendyke (Cobargo)
Sue Horton (Eden)	Tony Jarman (Tarraganda)	Keith Frew (Wolumla)
Sam Martin (Candelo)	Margaret Harrap (Rocky Hall)	John Trevena (Bemboka)
Ray Tynan (Nethercote)	Tony Ovington (Towamba)	Keith Frew (Wolumla)

ADDITIONAL MEMBERS IN ATTENDANCE

David Gattrell, Wayne O'Connor, Rhonda Margetts

Apologies

Annette Evelyn (Kiah), Michelle Preo (BVSC Property & Facilities Coordinator)

Absent

Cr Robin Bain (Chair), Gary Scott-Holland (BVSC Manager Community & Cultural Assets), Tanya Pearce (Brogo), Tanja Rep

1. Confirmation of minutes

The Minutes of 27 February 2018 General Community Halls Committee meeting were taken as read –

Moved – John Trevena Seconded – Sue Horton

2. Action Items from the previous meeting

ACTION – BVSC to follow up with staff regarding signage and lid – COMPLETE.

Signage for Towamba Hall

Tank lid for Towamba Hall

3. Standing Business

3.1. Risk Management and Workplace Health & Safety for Committees

Asbestos Sheeting Maintenance – We had a question from the Rocky Hall committee regarding painting asbestos sheeting to try and keep the integrity/longevity of the sheeting. Karen spoke with Council's WHS Officer and he advised it would be wise to put this on a regular maintenance schedule.

Weed Kill – Wolumla Hall committee have found an organic weed killer – <https://contactorganics.com.au/localsafe-weed-terminator/> Karen will forward this information to the Town Team Coordinator for their information.

3.1 Policy & Procedure

Tarraganda Hall recently had a break-in, they are wondering if there should be a procedure in place so that committees are aware of the steps that need to be followed.

Karen will put some information together for committees.

Q. Do other halls have a lighting system for when closing up the hall at night? Quaama Hall are looking at solar sensor lights and would like some feedback.

A. Wandella Hall have slow release black button which gives enough time to exit and lock up, other halls have simple sensors.

Q. How do halls handle key distribution if committee members are away or have other engagements?

A. Some halls have a key lock box located at the hall and the code is simply given to hirers or the key is made available at a local business. The best option would be the lock box, BVSC are looking into introducing this at the Tathra so can distribute costings etc.

Q. Where are the Native Land Title proceedings up to?

A. There are currently over 10,000 claims in with the federal courts, it may be some time until there is an outcome on lands in the Bega Valley.

ACTION – BVSC to put together process for vandalism/break-ins at halls.

ACTION – BVSC to get costing on lock boxes for keys.

4. Business Arising

4.1 Project Updates 2017/18

Candelo Hall – Ongoing, quote received. Note that any works are in-line with aesthetic of the rest of the hall

Quaama Hall – Internal Stairs - COMPLETE

Wandella Hall – Re-stumping - COMPLETE

Brogo Hall – Removal of trees - COMPLETE

Murrah Hall – Driveway repairs - COMPLETE

Bemboka Hall – Carpentry works - COMPLETE

Wolumla Hall – Work partially completed

Tanja Hall – Work awarded

4.2 Maintenance Project 2018/19

We have had a good response to the projects for the 2018/19 Financial Year. There are couple of projects that are in for external funding which will only be determined in mid-July, these projects are fairly urgent so Staff have recommended that no decision be made on the funding until we have an answer on that funding.

There is also the possibility of securing alternate funding for the Tanja Hall driveway.

Staff will come back to the committee via email once a determination has been made.

ACTION – BVSC to forward recommendations to committees.

4.3 Funding Status Updates

Stronger Country Communities Funding – Our funding application was successful to have kitchens upgraded at Eden, Kiah, Pambula Tanja and Wolumla Halls and the roof replaced at the Eden Log Cabin. Staff will start to come and meet with committees in the next month to bed down plans.

The second round of these applications was submitted on the 4th of May, the success of which will be announced later this year.

PRMFP Funding – Wandella and Tarraganda Halls have applications in for this funding, this will be announced in mid-July.

Heritage Access Grant – Cobargo Hall has an application in for this funding.

5. Questions

Q. Quaama Hall looking at doing some gardening, where can we get some mulch from?

A. The tip or any other supplier can deliver this to the hall.

Q. Do committees still get tip vouchers?

A. BVSC will look into this.

Q. Where can we source an Australian flag?

A. The local member should be able to provide one for you.

Tarraganda Hall have a mobile phone previously used for the bookings that they no longer require if any other committee would like to purchase it from them. Contact Tony – 64921607.

ACTION - BVSC to look in to tip vouchers for committees.

6. Meeting close –

5:45pm

7. Next meeting

28 August 2018

ACTION ITEMS –

ACTION – BVSC to put together process for vandalism/break-ins at halls.

ACTION – BVSC to get costing on lock boxes for keys.

ACTION – BVSC to forward recommendations to committees.

ACTION - BVSC to look in to tip vouchers for committees.