

## Policy 1.01 Community Wellbeing

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Community Culture and Information

### Scope

This policy prescribes the processes implemented by Council to facilitate the building of strong and responsive connections within the Bega Valley Shire community that assist people to meet their aspirations for their community.

### Purpose

- To provide guidance to Councillors, managers and staff in the development, implementation, monitoring and review of effective and efficient processes that improve the wellbeing of the community.

### Definitions

Community wellbeing is a measure of how well people are able to lead meaningful, happy and fulfilled lives and their connectedness to community.

### Legislative requirements

*Public Health Act 2010*

*NSW Local Government Act 1993*

*NSW Disability Inclusion Act 2014*

### Policy Statement

Bega Valley Shire Council will address the matter of 'Community Wellbeing' by:

- Supporting processes that improve the wellbeing and quality of life for the community that responds to their needs and aspirations.
- Creating and managing an environment which supports the health of the local community and strengthens the capacity of the community and individuals to achieve better health and wellbeing.
- Supporting the development of a connected community through place based and community development activities.
- Planning, regulating, supporting and advocating for a mix of public and private sector services and facilities that encourage access to quality health, housing, recreation, education, employment and transport.
- Developing, planning and advocating for all community members to achieve equal access to services and facilities within the Shire.
- Involving and protecting the interests of vulnerable, disadvantaged and culturally diverse community members, including older people and people with a disability.
- Empowering groups and individuals to have a greater say in matters relating to their health and wellbeing through consultation, engagement, the provision of information, and offering choices where possible.

## Policy Version Control

Policy title	Community Wellbeing
Policy No.:	1.01
Department	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Community, Culture and Information
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.02	Inclusive Communities
1.04	Volunteering
1.06	Cultural Diversity
2.01	Community learning and education
4.06	Cemeteries and memorials
4.09	Families and children

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.02 Inclusive communities

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Community Culture and Information

### Scope

This policy prescribes the processes implemented by Council to identify and remove barriers that prevent all people, including people with disabilities, from accessing Council information, services or facilities.

### Purpose

- Provide guidance to Councillors, managers and staff in the development, implementation, monitoring and review of effective and efficient processes that improve equity of access and promote inclusiveness.

### Definitions

Nil

### Legislative requirements

*Commonwealth Disability Discrimination Act 1992*  
*Equal Employment Opportunity Commission Act 1986*  
*Environmental Planning and Assessment Act 1979*  
*NSW Anti-Discrimination Act 1997*  
*NSW Local Government Act 1993*  
*NSW Disability Services Act 2006*  
*NSW Disability Inclusion Act 2014*

### Policy Statement

Bega Valley Shire Council, as a leading organisation, will demonstrate a commitment to the development of an inclusive community by:

- Implementing actions identified in Council's Disability Inclusion Action Plan.
- Designing future public infrastructure works to be accessible.
- Ensuring development approval and planning processes consider accessibility as a key requirement under the appropriate legislation and regulations.
- Working towards making all Council's facilities, information and services accessible.
- Promoting inclusive, fair, open and participatory decision-making.
- Continuing to support the Access and Inclusion Advisory Committee as a key advisory group.
- Advocating for services that improve access and inclusion on behalf of the whole community when negotiating with other levels of Government.

## Policy Version Control

Policy title	Inclusive communities
Policy No.:	1.02
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Community, Culture and Informational
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.01	Community Wellbeing
3.01	Development Administration
5.01	Asset Management

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.03 Arts and Culture

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Community Culture and Information

### Scope

This policy prescribes the processes implemented to facilitate and encourage the development and continued delivery of artistic endeavour across the Bega Valley Shire.

### Purpose

- To recognise the importance of arts and culture in contributing to civic pride, belonging, commemoration, celebration, sense of place and social development of the community.

### Definitions

Nil

### Legislative requirements

Nil

### Policy Statement

Bega Valley Shire Council will recognise the importance of arts and culture by:

- Recognising the important role the original custodians of the lands and waters have in the arts and culture of the Shire.
- Maintaining and enhancing the natural and cultural environments for the benefit of future generations.
- Developing and enhancing, through the Bega Valley Regional Gallery, a viable, accessible and relevant visual arts exhibition program.
- Optimising participation through cultural activities that are affordable, available and accessible to all within the community.
- Fostering social tolerance and facilitate shared community experience and expression.
- Encouraging excellence in cultural expression.
- Encouraging and assisting practicing artists.
- Encouraging and contribute to life-long learning activities in our community.

## Policy Version Control

Policy title	Arts and Culture
Policy No.:	1.03
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Community, Culture and Information
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.01	Community Wellbeing
2.01	Community Learning and Education
3.01	Development Administration
5.01	Asset Management

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.04 Volunteering

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Community, Culture and Information

### Scope

This policy prescribes the processes implemented to effectively and efficiently manage people who volunteer with or for the Bega Valley Shire Council.

### Purpose

- To provide guidance to Councillors, managers and staff in the development, implementation, monitoring and review of volunteer management measures in the Bega Valley Shire.

### Definitions

A volunteer is an individual who chooses to engage in specified, unpaid activities for the benefit of the community, the organisation and themselves.

### Legislative requirements

*Work Health and Safety Act 2011*

*NSW Local Government Act 1993*

### Policy Statement

Bega Valley Shire Council will commit to volunteer management, support and development by:

- Recognising and valuing the substantial and ongoing contribution made by volunteers and voluntary groups to the quality of life of Bega Valley Shire residents.
- Supporting Council volunteers in accordance with Council procedures and other relevant national and state guidelines.
- Supporting Council's S355 Committees and Community Committees in their delegated functions.
- Identifying and responding to current trends and challenges in volunteerism.
- Working with the community to build capacity and encourage participation through volunteering, to build stronger relationships across the community.
- Working in partnership with community groups, the business sector and relevant stakeholders to develop volunteering opportunities, promote volunteering, raise the profile of volunteerism and facilitate access to information about volunteering opportunities.

## Policy Version Control

Policy title	Volunteering
Policy No.:	1.04
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Community, Culture and Information
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.01	Community Wellbeing
1.03	Arts and Culture
1.06	Cultural Diversity
2.01	Community Learning and Education

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)



## Policy 1.05 Film and Video

Directorate	Community, Relations and Leisure
Responsible Officer	Director

### Scope

This policy prescribes the processes implemented by Council to oversee and carefully manage applications to film on public as well as private land in the Bega Valley Shire.

### Purpose

- To provide a Local Government Protocol for filming within the Bega Valley Shire and to communicate to the wider community, the use of public and private lands whilst filming.

### Definitions

#### Formal Venue

Any Council managed asset or structure already in place such as town halls, community centres or swimming pools.

### Legislative requirements

*Local Government Filming Protocol 2008*

### Policy Statement

Bega Valley Shire Council will assist 'Film and Video' by:

- Developing and implementing a process which encourages and facilitates filming on public lands.
- Exempting short-term filming activities on public or private land from requiring development approval.

## Policy Version Control

Policy title	Film and Video
Policy No.:	1.05
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Director
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
2.02	Live, work, invest
6.10	Communications

Note: Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.06 Cultural Diversity

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Community Culture and Information

### Scope

This policy prescribes the processes implemented by Council to enhance cultural diversity in the Bega Valley Shire.

### Purpose

- To provide guidance to Councillors, managers and staff in the development, implementation, monitoring and review of effective and efficient processes that are culturally sensitive.

### Definitions

Nil

### Legislative requirements

*NSW Anti-discrimination Act 1997*

### Policy Statement

Bega Valley Shire Council acknowledges that Aboriginal people are the original inhabitants of the lands and waters of the Shire and will:

- Recognise Aboriginal spiritual, social and cultural connections to these lands and waters.
- Regularly review the Memorandum of Understanding with local Aboriginal Lands Councils and Native Title Holders in line with Local Government elections after each election.
- Recognise the important contribution that people from Culturally and Linguistically Diverse backgrounds make to our community.
- Consider the cultural appropriateness of all Council services.
- Ensure all Council planning processes consider cultural heritage as a key requirement under the appropriate legislation and regulations.
- Ensure regular and culturally appropriate consultation is conducted with local Aboriginal and CALD communities.
- Advocate on behalf of the Aboriginal and CALD communities when negotiating with other levels of Government.

## Policy Version Control

Policy title	Cultural Diversity
Policy No.:	1.07
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Community, Culture and Information
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.01	Community Wellbeing
1.02	Inclusive Communities
4.09	Families and Children

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.06 Festivals and Events

Directorate	Strategy and Business Services
Responsible Officer	Director

### Scope

This policy applies to all festivals and events held on public land within the Bega Valley Shire, which are coordinated by event management companies, community groups, or Council itself. It will also provide advice on public events held on private land.

### Purpose

- To establish clear protocols for managing festivals and events held on public land in the Bega Valley Shire and to advise event organisers in regards to hosting events on private property.

### Definitions

Term	Definition
Grants	Agreements providing funds or in kind support to a festival or event that meets specific criteria
In-kind support	Goods and services donated to assist without cost to the recipient.
Major event	Attracts audience numbers and/or participation greater than 1500; are run by a professional event management organisation with a long-term business plan and bring significant economic benefits to the Bega Valley Shire

### Legislative requirements

*Local Government Act 1993*

*Roads Act 1993*

*Crown Lands Act 1989*

### Policy Statement

Bega Valley Shire Council will assist 'Festivals and Events' by:

- Providing opportunities for organisations to apply for financial or in-kind assistance to support planning and operation of festivals and events.
- Establishing and implementing appropriate processes to enable members of the public to lodge Development Applications for relevant events.
- Providing letters of support to festival proponents for government grant funding
- Providing guidance to event and festival organisers on traffic, waste, food, health and safety requirements, noting state agencies may also be involved.
- Undergoing appropriate public notification with surrounding property and business owners in relation to any proposed events.

- Undertaking appropriate health and safety compliance inspections before and during events

## Policy Version Control

Policy title	Festivals and Events
Policy No.:	1.06
Directorate	Strategy and Business Services
Outcome Area	Active and Healthy Communities
Goal(s)	1. We are co-operative, caring and enjoy a culturally rich community life. 2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.
Responsible Officer	Director
Version	2
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.02	Inclusive Communities
3.01	Development Administration
5.01	Asset Management
6.06	Work Health & Safety
6.16	Requests for Assistance

Note: Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website [www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.07 Public Reserve Management

Directorate	Community, Relations and Leisure
Responsible Officer	Manager   Leisure and Recreation

### Scope

This policy ensures all processes regarding Public Reserve Management are implemented to effectively and safely manage the use of public reserves within the Bega Valley Shire.

### Purpose

- To develop and maintain public reserves for the amenity of the resident community and visitors.

### Definitions

Public Reserves include any land set aside for public use and vested in or under the control of the Council.

### Legislative requirements

*Local Government Act 1993*

*Companion Animals Act 1998*

### Policy Statement

Bega Valley Shire Council will address the matter of 'Public Reserve Management' by:

- Protecting reserve vegetation by regulating the provisions of Section 629(2) of the *Local Government Act 1993*.
- Ensuring that public reserves are not encroached upon by surrounding land holders.
- Supporting the exercising of companion animals on beaches and reserves in accordance with the requirements of the *Companion Animals Act 1998*.
- Permitting vehicular access to beaches for emergency services and lifesaving.
- Controlling invasive weeds and animals on public reserves.
- Managing and developing reserves in accord with an adopted plans of management/masterplans.

## Policy Version Control

Policy title	Public Reserve Management
Policy No.:	1.07
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
Responsible Officer	Manager   Recreation and Leisure
Version	3
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
3.04	Biosecurity and Weed Management
4.04	Companion Animal management

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)



## Policy 1.08 Leisure & Recreation

Directorate	Community Relations and Leisure
Responsible Officer	Manager   Leisure & Recreation

### Scope

Leisure and recreation assets are those facilities and items that provide access and enable people to enjoy the environment we live in; whether they are passive, active, formal, informal, individual, small group or large group activities. The physical health, mental well-being, social and economic benefits leisure and recreation facilities provide to the community are well documented. The broad scope of this policy is to see Council managed Parks, Sportsgrounds, Pools, Playgrounds and Boating Assets managed to see those facilities are fit for purpose and well used delivering the benefits outlined above and value to the community.

### Purpose

- Provide guidance to Councillors, managers and staff in the development, implementation, monitoring and review of effective and efficient management of Leisure and Recreation facilities and opportunities.

### Legislative requirements

*NSW Crown Lands Act 1989*

*NSW Local Government Act 1993*

*NSW Disability Services Act 2006*

### Policy Statement

The Bega Valley Shire Council will support leisure and recreation throughout the Shire through:

- Acknowledging and understanding the physical health, mental well-being, cultural, social and economic benefits of leisure and recreation facilities to the community.
- Managing leisure and recreation assets to enable opportunities for residents and visitors to access a broad range of facilities to service wide ranging interests, activities, ages and abilities.
- Strategically planning, locating, designing and maintaining leisure and recreation facilities, assets and services to meet current and future needs of locals and visitors.
- Balancing the allocation of resources across capital projects, maintenance and operational tasks to see assets in 'fit for purpose' condition, well used and delivering 'good value' to the community.

## Definitions

Term	Definition
Public Reserves	Any land set aside for public use and vested in or under the control of the Council.
Leisure and recreation assets	Those facilities and items that provide access and enable people to enjoy the environment we live in; whether they are passive, active, formal, informal, individual, small group or large group activities.
Sporting Facilities	Sporting facilities are highly valued by the Bega Valley Shire community with many residents participating as a player, administrator or spectator. An active lifestyle and involvement in sport and recreational activities can provide physical, psychological and social benefits. Individual and team sports promote social cohesion, networking, development of friendships and can improve social skills.
Playgrounds & Skate Parks	Playgrounds and skate parks predominantly cater to the younger generation (children and adolescents). Use and enjoyment by these groups and also their carers is highly considered in the construction and management of these assets so they are purpose is utilised to the greatest extent.
Parkland Areas	Parkland areas are those parks and reserve areas with mown turf and gardens; and often other assets such as park furniture, paths and shelters. These are vital community assets that enable both individual and group activities to take advantage of the environment we live in, connect with the outdoors and to provide for a cleaner and greener urban environment.
Natural Area Assets	Natural area assets both enable and control access to the beautiful and sensitive natural parkland areas managed by Council.
Aquatic Facilities	Aquatic facilities within the Bega Valley Shire range from local facilities servicing small communities to regional facilities servicing multiple communities in the Shire and reaching into surrounding local government areas.

## Policy Version Control

Policy title	Leisure & Recreation
Policy No.:	1.08
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life.</li> <li>2. We are active, healthy community with access to good quality recreation and sporting facilities, and medical health care.</li> </ol>
CSP Position Statement(s)	All
Responsible Officer	Manager   Leisure & Recreation
Version	1
Adopted	
Next revision	May 2021

## Related BVSC policies

Policy No.:	Title
1.01	Community Wellbeing
1.07	Public Reserves Management
3.01	Development Administration
5.01	Asset Management

**Note:** Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website  
[www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)

## Policy 1.09 Community Grants Program

Directorate	Community Relations and Leisure
Responsible Officer	Director

### Scope

This policy prescribes the processes implemented to facilitate and manage the distribution of funds (grants, donations and/or scholarships) and/or in-kind (non-cash) support to the community through the Community Grants Program, across all sections of Council.

### Purpose

- To outline Council's position on the provision of funds via grants, donations and/or scholarships to individuals and organisations in the Bega Valley Shire; and
- To provide guidance to Councillors, managers and staff in the implementation, monitoring and review of an effective and efficient community grants program.

### Definitions

Nil

### Legislative requirements

The Local Government Act 1993 (NSW) (the Act) provides the legislative mechanism to allow Councils to provide funds to the community for the purposes of exercising its functions. Specifically the Act states in Section 356 that:

*"(1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions..."*

### Policy Statement

The Bega Valley Shire Council will demonstrate a commitment to supporting and enhancing community effort through the provision of a community grants program that:

- Are responsive and based on evidence of community need.
- Recognise and value the contribution of volunteers and community organisations to improve their communities.
- Assist those in the community whom on occasions need additional support.
- Allocate grants, donations and/or scholarships that meet Council's strategic plans.
- Build the economic and social capital of the Bega Valley Shire.
- Celebrate the success of funded activities and Council's contribution.
- Recognise the capacity within annual budget allocations to respond to and provide in-kind (non-cash) support requests.
- Allocate and account for grants, donations and/or scholarships in a transparent and equitable way.

- Do not duplicate funding or activities available through other levels of government; and
- Support other funding bodies and organisations to provide granting opportunities in the Bega Valley Shire.

## Policy Version Control

Policy title	
Policy No.:	1.09
Directorate	Community, Relations and Leisure
Outcome Area	Active and Healthy Communities
Goal(s)	<ol style="list-style-type: none"> <li>1. We are co-operative, caring and enjoy a culturally rich community life</li> <li>2. We are an active, healthy community with access to good quality recreation and sporting facilities, and medical health care</li> </ol>
Responsible Officer	Director
Version	1
Adopted	
Next revision	May 2021

## Related BVSC policies

### 6.06 Financial Management

Note: Policy details may change prior to review date due to legislative changes. For the most up-to-date version please refer to Council's website [www.begavalley.nsw.gov.au](http://www.begavalley.nsw.gov.au)